FINANCE AUTHORITY OF MAINE

Application for Investment

2026 Maine Economic Development Venture Capital Revolving Investment Program

Background: The Finance Authority of Maine (FAME, the "Authority") administers the Maine Economic Development Venture Capital Revolving Investment Program (VRIP) under Title 10, §1026-N and is seeking applications from eligible private, professionally managed venture capital funds located in Maine. The number and size of investments is at the discretion of the Authority, based on the regulatory requirements and completeness of the responses received. The Authority intends to invest approximately $500,000.

Instructions: Applications are due by October 16, 2026, at close of business, 5:00 p.m. Eastern Time. Applicants with questions about this application or the program should email Charlotte Mace, FAME's Director of Business, at cmace@famemaine.com.
Applicants should email the completed application and any attachments as one .pdf file to cmace@famemaine.com by the deadline. Applicants may also mail printed applications to Finance Authority of Maine, PO Box 949, Augusta, ME 04332-0949.
Applications received after the deadline will not be accepted.
A complete application should include the required information on the form below, Investment Prospectus and other information as noted in this application, and an executed Certification by an authorized representative of the applicant.

FUND INFORMATION

Legal Name of Fund			
Fund Manager / General Partner Name		Email address	Phone
Physical Address		City/State/Zip	County
Mailing Address (*if different from above*)		City/State/Zip	County
Federal Tax ID#	FDIC #	Website	
Year Established	NAICS #	Legal structure and jurisdiction of formation	
Amount requested	Total Capital Committed	Geographic region served	
Target industries, sectors or business stages			
Brief summary of requested investment purpose			

PRIMARY CONTACT INFORMATION (*if different from above*)

Primary Contact Name & Title		
Phone Number	Cell Number	Email Address

INVESTMENT PROSPECTUS

The Authority expects a recent prospectus to include the following information. If the information is not included in the prospectus, it should be attached in narrative format to the application.

Fund Description and sources of Funds. Describe the fund's mission, ownership and governance structure, investment thesis, fund size, capital commitments, investors, funding sources and current deployment status. Include any affiliate relationships, related funds or prior funds managed by the applicant's principals, and identify whether each funding source is committed, pending or prospective.

Region Served and Market Need. Identify the region served by the fund, the size of that region, the expected demand for venture capital investments in that region and any geographic area or segment of potential businesses that would be served by the applicant and not otherwise adequately served by other eligible venture capital funds or other sources of capital.

Investment Methods, Criteria and Economic Development Strategy: Describe the fund's methods and criteria for qualifying investments, including targeted investing priorities, due diligence standards, underwriting process, documentation standards, servicing process, risk diversification approach, expected investment size and type, investment terms, portfolio construction and exit strategy. Explain how the strategy supports economic development, small and emerging businesses and job creation or retention.

Tracking: Describe how the fund will identify and track investments that meet the eligibility requirements referenced in Title 10, §1100-T, subsection 2, paragraph B, and how the fund will document its best efforts to invest an amount equal to the Authority's investments in those businesses.

Management Experience and Expert Assistance: Provide evidence of the applicant's management success or potential management success, including relevant investment track record, realized and unrealized portfolio performance, professional qualifications, references and experience providing venture capital assistance and investing in small and emerging businesses. Describe the expert assistance available to underwrite, document and service investments and to assist the businesses in which the fund invests.

Job Creation and Retention Strategy: Describe the applicant's strategy for creating and retaining jobs, methods for verifying actual jobs created or retained and how job impacts will be incorporated into investment decisions and portfolio monitoring.

Small Business Marketing and Technical Assistance Plan: Describe the applicant's plan to market investment capital to small and emerging businesses, including outreach channels, referral partners, underserved markets, technical assistance resources and post-investment support to portfolio companies.

Leverage of Other Funds: Explain how the applicant will leverage funds from sources other than amounts received from the program. Identify committed, pending and prospective sources of matching or complementary capital, describe expected timing, conditions and uses, and explain how leveraged capital will expand the fund's capacity to create or protect jobs.

Source of Funds. Please identify each source of funds the applicant expects to leverage in addition to any amount requested from the program. For each source, describe whether the funds are committed, pending or prospective; state the expected amount; provide the anticipated timing of availability; and explain any material notes, restrictions, conditions or contingencies that may affect the use of those funds.

Performance Standards, Goals and Monitoring. Propose performance standards and goals for the fund and describe the process for monitoring compliance with those standards and goals. At a minimum, address investment deployment, leverage, job creation and retention, geographic reach, businesses assisted, portfolio performance, defaults and reporting procedures.

REQUESTED INVESTMENT AMOUNT AND DISBURSEMENT CONSIDERATIONS

State the amount requested from the program and explain why that amount is appropriate in light of the size of the region served, expected demand for venture capital investments in that region, demand from other eligible funds, and whether the applicant will serve a geographic area or business segment not otherwise served. Acknowledge that, if approved, funds will be disbursed directly to and retained by the eligible private venture capital fund in accordance with an investment contract with the Authority, that all money invested by the Authority must be held in the name of the Authority, and the investment earnings on Authority amounts must be credited and periodically paid to the Authority.

ADMINISTRATIVE EXPENSES AND FEES

Describe any administrative expenses or load charges expected to be charged against program funds. Confirm that administrative expenses charged to the program investment will not exceed 2% annually of the amount invested from the fund by the Authority and will be subject to annual review and approval.

REPORTING, AUDIT AND COMPLIANCE COMMITMENTS

The applicant agrees, if approved, to report at least semiannually on businesses receiving investment; the description of each business; the amount, type and terms of assistance; the amount invested in businesses meeting the criteria referenced in Title 10, §1100-T, subsection 2, paragraph B; the number of jobs created or retained; portfolio accounting; investments in default; and administrative and technical assistance expenses incurred and charged. The applicant also agrees to support annual review by the Authority and, if required, an independent audit at the applicant's expense. If the Authority determines that funds were used for ineligible purposes, the applicant agrees to repay those funds to the Authority for deposit into the fund.

The applicant acknowledges that the investment contract may require immediate repayment of any investment from the fund if the applicant breaches the contract or ceases to operate an investment program in substantial conformance with its proposal, and that the Authority must have rights equal to those of all other investors in the private venture capital fund.

CERTIFICATION AND SIGNATURE

By submitting this application, the applicant certifies that it is a private, professionally managed venture capital fund located in Maine; is capable of providing venture capital to businesses in order to create or protect jobs; can demonstrate past or potential management success and reis diversification; and has the staffing, expertise, systems and controls necessary to prudently administer venture capital investments.

The applicant further certifies that program funds will be used only for eligible purposes, that it will make best efforts to invest an amount equal to the Authority's investment in businesses meeting the eligibility requirements referenced in Title 10, §1100-T, subsection 2, paragraph B, and that it will provide evidence supporting these certifications upon request.

The certification of these elements will be satisfied by the attestation and signature at the end of this application.

The undersigned certifies that the information provided in their application and all attachments is true, complete and accurate to the best of the undersigned's knowledge; that the applicant is authorized to submit this application; that the applicant will use program funds only for eligible purposes; that the applicant will make best efforts to invest an amount equal to the Authority's investment in businesses meeting the eligibility requirements referenced in Title 10, §1100-T, subsection 2, paragraph B; and that, if approved, the applicant will enter into an investment contract with the Authority and comply with all applicable program requirements, including reporting, audit, administrative expense and repayment obligations.

Fund Name: ____

Signature of Authorized individual: ____

Authorized Representative Name (printed): ____

Authorized Representative Title: ____

Date: ____________________

APPENDIX A:
MAINE ECONOMIC DEVELOPMENT
VENTURE CAPITAL REVOLVING INVESTMENT PROGRAM
RULES

94-457 **FINANCE AUTHORITY OF MAINE**
Chapter 319: **MAINE ECONOMIC DEVELOPMENT VENTURE CAPITAL REVOLVING INVESTMENT PROGRAM**

Summary: This rule establishes the procedures and standards applicable to the Maine Venture Capital Revolving Investment Program, pursuant to which the Authority may make investments in eligible private venture capital funds.

1. Definitions.

A. Reference to Act Definitions. Certain terms used in this rule, which are defined in the Finance Authority of Maine Act, 10 MRSA Section 961 and following (the Act), shall have the meanings set forth in the Act, unless clearly specified otherwise or unless the context clearly indicates otherwise.

B. Defined Terms.

1. "Authority" means the Finance Authority of Maine.
2. "Chief Executive Officer" means the chief executive officer of the Finance Authority of Maine, or a person acting under the supervisory control of the chief executive officer.
3. "Investment" means a transaction in which an eligible fund receives cash from the authority, subject to the provisions of the program.
4. "Members" means the members of the Finance Authority of Maine.
5. "Program" means the Maine Economic Development Venture Capital Revolving Investment Program governed by this rule.
6. “Program fund” means the Maine Economic Development Venture Capital Revolving Investment Program Fund established by 10 MRSA § 1026-N.
7. "Qualifying investment fund” means a private venture capital fund or other investment fund that meets the applicable eligibility criteria of Section 4.

2. Program Implementation.

The Authority shall solicit applications at such times as the Authority determines that there is a sufficient amount available in the program fund to make investments in qualifying investment funds. The Authority shall publicize the availability of the funds and the application process and shall provide an application to any qualifying investment fund that has requested notification of the availability of funds for investment at any time during the 18 months preceding the solicitation of applications. At the time of publication of the solicitation of applications, the Authority shall state the amount of funds available for investment and set a deadline for the submission of applications.

3. Application Procedures.

A. A qualifying investment fund seeking an investment shall submit an application which complies with the requirements of this rule on such forms as may be required by the Chief Executive Officer.
B. The Chief Executive Officer shall be responsible for making application forms available.
C. No application will be considered complete unless substantially all questions are answered and all supporting information is provided.
D. The application shall include general information identifying and describing the qualifying investment fund, including:
   1. Its sources of funds;
   2. The region it serves;
   3. Its methods and criteria for qualifying investments, including targeted investing and economic development strategy;
   4. Its expertise in investing in small and emerging businesses;
   5. How it will leverage funds from sources other than the authority’s investment.
   6. Evidence of compliance with each of the eligibility criteria set forth in section 4.

E. The qualifying investment fund must include a copy of its most recent offering statement and standard subscription agreement with its application.
F. The qualifying investment fund must certify that it is in compliance with all federal and State laws, including securities laws and regulations.
G. The principals of the qualifying investment fund may be required to make a presentation to the members of the Authority on any aspect of their application and such other matters as the Authority may request.
H. The application shall also include such additional information and documentation as the chief executive officer may require.

4. Eligibility Criteria

A. The fund must submit a complete application.
B. The fund must have a strategy for the creation and retention of jobs.
C. The fund must have a marketing and technical assistance plan.
D. The fund must have appropriate technical assistance available to analyze, document and monitor its investments.
E. The fund must have available appropriate technical assistance to assist the businesses in which it invests.
F. The fund must propose standards and goals and a process for monitoring compliance with proposed measurements and goals.

5. Investments

A. An investment in any qualifying investment fund ordinarily will not exceed $1,000,000. Provided however, the members may, by a vote of two-thirds of all members in attendance, but not less than seven (7) affirmative votes, authorize the investment of more than $1,000,000 in a qualifying investment fund.
B. In determining the amount of investment to make in a qualifying investment fund, the authority shall consider:
   1. The size of the region served by the qualifying investment fund and the expected demand for venture capital investments in that region;
   2. The demand for venture capital investments from other eligible qualifying investment funds in relation to the total amount available in the program fund and whether a qualifying investment fund will serve a geographic area or segment of potential businesses not served by other applicants; and
   3. Whether the qualifying investment fund will be able to prudently and effectively administer venture capital investments.
C. In no event shall an investment in a fund be deemed to be an endorsement of the business or fund receiving the investment or the prudence of the investment, nor shall the authority be responsible to investors for any losses on such investments.

6. Investment Contract

The Authority will enter into a contract with each qualifying investment fund that has been approved for participation in the program. The contract must provide that a qualifying investment fund shall, at a minimum, conform to the following terms and conditions:

A. The qualifying investment fund shall certify that it will use funds only for eligible purposes and that it will make best efforts to invest an amount equal to the Authority's investment in the fund in for-profit enterprises located within the State of Maine, which:
   1. Are manufacturers;
   2. Are sellers of goods or providers of services, 60% or more of the customers of which are located or are from out of the State and the employment functions are carried out predominantly within the State, as determined by the chief executive officer;
   3. Are engaged in the development or application of advanced technologies; or
   4. Bring capital into the State on a permanent basis in the ordinary course of business, as determined by the chief executive officer.
B. The Authority's rights are equal to those of all other investors investing in the same class as the Authority in the qualifying investment fund.
C. If the qualifying investment fund breaches its contract with the Authority or ceases to operate an investment program in substantial conformance with its application to the Authority, the Authority may require immediate repayment to the Authority of any investment made from the program fund.
D. A qualifying investment fund may not use more than 4% annually of the aggregate amount invested in the fund by the Authority and other investors for administrative expenses or load charges. The Authority shall review and approve a qualifying investment fund's administrative expenses annually.

E. A qualifying investment fund shall report at least semiannually to the Authority on the businesses in which the qualifying investment fund invests and the administration of the program. The report must include a description of each business, the amount, type and terms of assistance the business received, the amount of funds invested in businesses that meet the criteria of section 6A, the number of jobs that were created or retained and other information the authority requires. The report must contain an accounting of the investment portfolio and any investments that are in default, as well as an accounting of the qualifying investment fund's administrative and technical assistance expenses incurred and charged.
F. The Agreement shall contain such provisions as the chief executive officer may require releasing the Authority from any suits or claims arising out of the investment.
G. The Authority shall review annually each qualifying investment fund's participation in the program and, in its discretion, may require an independent audit at the expense of the qualifying investment fund. If the Authority determines that a qualifying investment fund has used funds for ineligible purposes, the qualifying investment fund shall repay those funds to the Authority for deposit into the fund.
H. Other terms and conditions that the Authority determines appropriate.

7. Public Information.

The names of qualifying investment funds receiving funds, the amount invested in a fund, the names of businesses benefiting from investments, the nature of the business and the intended use of proceeds shall be public information.

8. Waiver of Rule.

The chief executive officer may waive any requirements of this rule, except to the extent that the requirement is mandated by statute, in cases where the deviation from the rule is insubstantial and is not contrary to the purposes of the program.

STATUTORY AUTHORITY: 10 M.R.S.A. § 1026-N
EFFECTIVE DATE:
August 30, 2000