

## PROGRAM INFORMATION

FAME's Foreign Credentialing Grant Program (Foreign Credentialing Grant) provides grants to assist eligible Maine residents with certain costs associated with obtaining a foreign credential evaluation.

Funds are limited and grants will be awarded on a first-come, first-served basis. Applications will be accepted as long as funds are available. The maximum grant award is \$700 or the total credential evaluation expense, whichever is less.

Note: This program is separate and distinct from the Foreign Credentialing and Skills Recognition Revolving Loan Program administered by FAME.

## INSTRUCTIONS & REQUIREMENTS CHECKLIST

**Applicants must submit all required documents, including:**

- The completed Foreign Credentialing Grant Program online application
- Copy of your valid government issued photo identification (e.g., U.S. driver's license, passport, permanent resident card)
- Description of the type of credential evaluation for which the grant will be used
- Name and contact information for organization performing the credential evaluation(s)
- Documentation of the expense the grant will be used to cover (e.g., receipt, invoice, screen-shot)
- Names and contact information of trusted person(s), if any, that you authorize us to talk with about your application

## IMPORTANT APPLICATION GUIDELINES

- "Pop-ups" must be enabled on your Internet browser.
- Once you begin the application, you must finish. The online application cannot be saved to finish later.
- Have required documents available in a format that can be uploaded to the application (e.g., photo, scan, PDF).
- When completing the grant application, enter your first and last names **exactly** as they are printed on your government issued photo identification.
- Enter your date of birth in numerals using the month, day, year order: MM/DD/YYYY (e.g., February 11, 1982 would be 02/11/1982)
- This application is **free**. **No one should charge you a fee to assist with preparing or submitting this application.**
- There is no deadline to apply for the Foreign Credentialing Grant Program; however, funds are limited. Applications will be accepted as long as funds remain available.

You must submit all required documents for your application to be considered complete. FAME assumes no responsibility for identifying and/or providing notice of missing or erroneous information. If FAME denies your application because it was incomplete you may apply again when you are able to provide all the required information and documents, provided funding is available.

*This program is funded by the Maine Community Foundation and administered by the Finance Authority of Maine.*