

The Thrive Maine application will become available October 4, 2022. Only one COVID-related negative economic impact category can be applied. Identify the category with the most significant impact on your business. Get prepared to apply by gathering the necessary information and using the many resources on [FAMEmaine.com/thrive](https://www.famemaine.com/thrive), including calculation templates, example applications, and webinar recordings and presentation slides.

CREATE YOUR UNIQUE ENTITY IDENTIFIER (UEI) NUMBER NOW!

- A UEI number is required to receive a forgivable loan. Instructions on how to apply for a UEI or to submit a customer ticket can found on [SAM.gov](https://sam.gov). Please note, it can take several weeks for the UEI process to be completed.

What you need to submit your application:

- UEI number or proof of "pending" status
- Business is in good standing with the State of Maine
- Payroll, state, and federal taxes are all up to date
- Business has significant operations in Maine (have a minimum of 50% of employees and contract employees based in Maine)
- 2019-2021 federal income tax returns or personal income tax returns
- 2021-2022 year-to-date profit and loss and balance sheet
- List and explanation of purpose for all federal pandemic funds received previously
- Two forms of identification

If applying based on loss of EBITDA (Earnings Before Interest, Taxes, Depreciation, and Amortization):

- Calculated loss of full-year EBITDA (2020, 2021) vs. pre-pandemic (2019). NOTE: any previously received federal or state pandemic relief funding will reduce the potential loan amount.
- Proof of full year-over-year actual comparison through income statements or federal taxes.
NOTE: no projections or hypotheticals may be used as a comparison point.

If applying based on expenses incurred:

- Receipts for the purchase and installation of materials, systems, services, or software, such as those installed to ensure patron and employee safety.

If applying based on increased capital project cost:

- Proof of increased costs due to the supply chain interruptions.
Examples include: quotes received, year-over-year comparisons, receipts, and other specific documented information. NOTE: Quotes or receipts are necessary for both the prior cost and current cost to prove an increase.

TECH TIPS

- "Pop-ups" must be enabled on your web browser.
- Have required documents saved and ready in PDF (.pdf) file format prior to starting the online application.