



MUNICIPAL SECURITIES APPROVAL PROGRAM ("MSAP")

APPLICATION

Finance Authority of Maine
P.O. Box 949
Augusta, Maine 04332-0949
1-800-228-3734
(207) 623-3263
www.famemaine.com

**FINANCE AUTHORITY OF MAINE
MUNICIPAL SECURITIES APPROVAL PROGRAM
BORROWER APPLICATION**

TO BE COMPLETED BY THE BORROWER

(Note: Non-profit borrowers should contact FAME before completing this application.)

1. BORROWER INFORMATION

Name: _____

Legal Status: Corporation _____ Partnership _____ Individual _____

Address: _____

Names and addresses of Officers and Directors of corporation or members of partnership.

President: _____

Vice President: _____

Secretary/Clerk: _____

Treasurer: _____

Directors of the corporation or members of the partnership.

Location of present operation(s) in Maine.

Years at location: _____

Exact location of proposed bond financed facility.

Officer or official empowered to act on behalf of the Borrower.

Name: _____

Address: _____

Telephone: _____

Position Title: _____

2. BUSINESS DESCRIPTION

A. Type of Business: _____

B. Describe principal products and services: _____

C. Describe market(s) serviced (geographic and customer base):

D. Provide names and address of direct and/or principal competitors within the State of Maine or a statement that there are none. (If none, state on what basis you concluded there are none). If competitor(s) within the State of Maine exist, attach hereto a draft copy of Notice of Hearing (attach separate sheet as necessary).

3. PROJECT DESCRIPTION

Verify that you have examined the allocation of loan proceeds on page 4 of the Municipal Application.

_____ Reviewed and attest as accurate (initial).

Provide a detailed description of the use of the loan proceeds (attach a separate sheet as necessary).

Is this a relocation? _____ yes _____ no

If yes, from where? _____

Reason for relocation _____

Disposition of property abandoned as a result of this financing:

Does any portion of the project include:

A. Sale of goods at retail? _____ yes _____ no

_____ What portion of the project will be devoted to retailing (in terms of physical space).

_____ Dollar value of construction costs allocated to retail component of the project.

_____ Dollar volume of sales attributable to retail sales for most recently complete fiscal year.

_____ Projected annual retail sales as percentage of all sales.

B. An office space component? _____ yes _____ no

_____ Square footage % of the project usable for office space.

_____ What portion of the project (in terms of physical space) is devoted to office space.

Please indicate if any of the percentages of dollar amount are expected to change over time while any portion of the bond is outstanding.

Note: For projects involving a retail or office component, a copy of floor plans or blueprints must be submitted. For any retail component questioned by

the Authority, the Authority will require outside accountant certification analysis of retail sales volume.

4. ECONOMIC IMPACT OF THE PROJECT

- A. The number of new direct (end user or committed tenant) full-time (at least 35 hours per week, 50 weeks per year) jobs to be created in Maine for Maine residents upon completion of the project (do not include project construction jobs or intrastate relocations) _____.

Please provide documentation supporting this number and attach firm commitments from proposed tenants if the space is not owner occupied.

- B. The number of Full and part time direct jobs retained which will be lost if the project is not completed as well as new part-time direct jobs created in Maine for Maine residents upon completion of the project (do not include project construction jobs or intrastate relocations).

Full-time retained _____

Part-time retained _____

Part-time created _____

Please provide documentation supporting these numbers.

- C. Annual payroll of jobs identified in sections 4A & 4B above: _____.

- D. The current number of full-time employees in Maine: _____.

The current number of part-time employees in Maine: _____.

- E. Export Sales

Total current dollar sales volume for products or services sold to customers outside of Maine: _____

Estimated new or increase in dollar sales volume due to completion of this project for products sold to customers outside of Maine: _____

Please describe the basis for your estimate of increased sales outside Maine.

5. SPECIAL PROJECT IMPACT

A. Will this project provide or result in expanded markets for Maine natural resource products, or increase the productivity of a textile, apparel or footwear manufacturer? _____ yes _____ no

If yes, explain. _____

B. If your project involves the sale or distribution of goods, does your firm purchase 50% or more of its raw materials, supplies or inventory from other Maine firms that are unaffiliated? _____ yes _____ no

If yes, explain. _____

C. Will this project make a significant contribution to the protection of the Maine environment including land, water and air resources?
_____ yes _____ no

If yes, explain. _____

6. What specific contribution(s) will this project make toward the economic growth, control of pollution or betterment of health, welfare and safety of the residents of the State (other than responses to questions 4 & 5 above)?

7. Will this project result in any detriment to an existing business in the State of Maine? If so, explain what the detriment might be such as loss of market share, increased competition and whether the detriment is substantial.

Explain: _____

If this project is implemented, will there be sufficient demand in the market to utilize the efficient capacity of existing competitors?

Explain: _____

8. POLLUTION

A. Do any of your activities cause any pollution or nuisance such as water or air pollution, odor, noise or dust?

Explain: _____

B. What is the method of waste disposal?

C. This project must be approved by the Department of Environmental Protection. Send the application for Certification directly to the Department of Environmental Protection and attach a copy of that application to this statement (see "Attachments" page 8). **This project may also require the approval of other entities (see "Attachments" page 8).**

Disclosure: All materials contained in the application, including attachments, will be treated as public information unless the Borrower specifically request and justifies in writing to the Finance Authority of Maine that certain components of the application be treated as confidential. Any such request must specifically state the statutory criteria of 10 MRSA § 975-A.

Borrower Certification: I the undersigned certify that the information contained on this application, including attachments, is correct and accurate. I further certify that I have the authority to sign and submit this application to the Finance Authority of Maine on behalf of the applicant.

Date

Legal Entity

By:
Its:

ATTACHMENTS

Borrower must submit:

1. Application for “Assessment to the Finance Authority of Maine from the Department of Environmental Protection,” as FAME receipt of this assessment from the Department of Environmental Protection is necessary prior to approval. This application must be submitted directly to the Department of Environmental Protection with a copy to the Finance Authority of Maine. No public hearings will be scheduled without Department of Environmental Protection approval.
2. Health care facility projects must supply copies of any applicable Certificate of Approval or Need from appropriate State and Federal health care supervisory agencies.
3. Energy projects require Public Utilities Commission and Office of Energy Resources review.
4. Water supply projects require approval from the Public Utilities Commission and the Department of Human Services.
5. Current Certificate of Good Standing from Maine Secretary of State.
6. Draft copy of Notice of Hearing to any competitor(s) within the state of Maine.
7. Completed Finance Authority of Maine Employment Plan.

Borrower Application and Municipal Application cannot be considered for approval unless all attachments are received and every item on the Borrower Application and in the Municipal Application is completed.

IN THE EVENT THAT THE AUTHORITY MUST RESERVE AN ALLOCATION OF THE STATE BOND CAP FOR YOUR PROJECT, THE BORROWER MUST PROVIDE THE AUTHORITY WITH AN EXECUTED COPY OF A COMMITMENT LETTER FOR BOND PURCHASE FOR PRIVATELY PLACED BONDS OR A FIRM LETTER OF INTENT TO UNDERWRITE OR PLACE THE BONDS FOR PUBLICLY FINANCED PROJECTS.

This completed Borrower Application, including all attachments, should be mailed together with the Municipal Application to:

Finance Authority of Maine
5 Community Drive
P.O. Box 949
Augusta, Maine 04332-0949

**FINANCE AUTHORITY OF MAINE
MUNICIPAL SECURITIES APPROVAL PROGRAM**

MUNICIPAL APPLICATION

TO BE COMPLETED BY MUNICIPALITY

1. GENERAL MUNICIPALITY INFORMATION

Name of Municipality: _____

Address: _____

Zip: _____ County: _____

Name and title of municipal official responsible for project oversight:

_____ Phone: _____

2. BORROWER IDENTIFICATION

Name: _____

Address: _____

3. PROPOSED PROJECT

Describe the project: _____

4. PROJECT LOCATION

Exact address or location description: _____

5. MUNICIPAL ACTION

Date of Inducement: _____

Date of Inducement Agreement: _____

6. PROPOSED PURCHASER OF BONDS OR NOTES

Name: _____

Address: _____

_____ Zip Code: _____

Principal Amount of Issue: \$_____

Rate of Interest: _____%

Term of Issue: _____

7. COST OF PROJECT

How site was acquired: _____

8. DEMAND ON PUBLIC FACILITIES

The municipality must identify completely the impact upon public facilities that will result from this project including cost and municipality cost recovery (attach separate sheets as necessary).

9. PERMITS AND ZONING

Have all permits necessary for construction, use and occupancy been obtained?

_____yes _____no

If no, explain: _____

Does this project comply with local planning and zoning ordinances?

_____ yes _____ no

If no, explain how compliance will be assured: _____

10. ADJOINING MUNICIPAL DETRIMENT

Will this project have a detrimental impact on an adjoining municipality's facilities or services?

_____ yes _____ no (If yes, explain)

11. PUBLIC BENEFITS

What specific public benefit(s) will the municipality or state derive from this project?

A. What are the estimated annual municipal taxes to be derived from this project?

12. ENVIRONMENTAL BENEFITS

Will this project provide any substantial environmental benefits?

_____ yes _____ no (if yes, explain)

13. COST ALLOCATION

Date of Land or Building Purchase: _____

	<u>New Construction Project</u>	<u>Expansion/ Renovation Project</u>
Land	\$ _____	\$ _____
Land Improvements	\$ _____	\$ _____
Building	\$ _____	\$ _____
Fixtures	\$ _____	\$ _____

Equipment/Utilities	\$ _____	\$ _____
Architectural Fees	\$ _____	\$ _____
Engineering Fees	\$ _____	\$ _____
Legal Fees	\$ _____	\$ _____
Construction Loan Points	\$ _____	\$ _____
Construction Loan Interest	\$ _____	\$ _____
Percent Loan Points	\$ _____	\$ _____
Other Packaging Fees	\$ _____	\$ _____
Legal/Bond Counsel	\$ _____	\$ _____
Issuance	\$ _____	\$ _____
Other (specify)	\$ _____	\$ _____
	\$ _____	\$ _____
Total Cost of New Project	\$ _____	
Total Cost of Improvement		\$ _____
Total Cost *	\$ _____	

** Total Cost of New Project plus Total Cost of Improvement.*

MUNICIPAL CERTIFICATION

I certify that I am authorized to complete this application on behalf of the municipality and that the information provided is true and accurate.

Municipality

Name and Title of Authorized
Municipal Official

Official's Signature

Date

The municipality must provide as part of the application:

- A copy of the signed and dated Inducement Resolution,
- A copy of the signed and dated Inducement Agreement,
- A complete letter of commitment or financing for a private placement,
- Commitment letters or letters of intent may be supplied subsequent to filing of application but will be required prior to FAME's public hearing for the issuance of a Certificate of Approval.

BOND FINANCING

Fee Schedule



Municipal Securities Approval Program

Application Fee:	\$5,000.
Issuance Fee:	
Allocation required	0.20% (minimum \$5,000.)
Allocation not required	0.10% (minimum \$2,500.)

Revenue Obligation Securities Program

Application Fee:	\$5,000.
Issuance Fee:	
Allocation required	0.30% (minimum \$10,000.)
Allocation not required	0.20% (minimum \$10,000.)

SMART, SMART-E, and Major Business Expansion Programs

Application Fee ¹ :	\$5,000.
Commitment Fee ² :	
Calculated under Loan Insurance Program	
Issuance Fee:	
Allocation required	0.30%
Allocation not required	0.20%
Annual Capital Reserve Fund Premium / Loan Insurance Fee:	
Calculated under Loan Insurance Program	

¹ & ² The Application Fee may be credited towards the Commitment Fee in accordance with the Rules governing the Loan Insurance Program.

- *Application Fees are payable at the time of applications and are non-refundable.*
- *Issuance Fees are due and payable upon issuance of the securities.*
- *Fees have been established pursuant to Chapters 201 and 202 of the Rules of the Finance Authority of Maine.*

Title(s) and brief job description(s) for all new positions. (Attach additional sheets, if necessary.)

4. TRAINING INFORMATION.

In what ways could a training program assist your company?

What training will your company provide?

How would wage assistance be helpful in training new employees?

What is your projected hiring schedule?

For additional details and information, please contact FAME:

Finance Authority of Maine
5 Community Drive
P.O. Box 949
Augusta, ME 04332-0949

Tel: 1-800-228-3734
(207) 623-3263
Fax: (207) 623-0095
TTY: (207) 626-2717
E-mail: info@famemaine.com
URL: www.famemaine.com

**FINANCE AUTHORITY OF MAINE
DEPARTMENT OF ENVIRONMENTAL
PROTECTION ASSESSMENT APPLICATION**

NOTICE OF PROJECT INTENT

1. Must be filed with the: **Maine Department of Environmental Protection
Attn: Kevin Nelson
17 State House Station
Augusta, Maine 04333**

2. Please indicate the appropriate section of the Statute for your application.
 - Loan Insurance Sec. 1021
 - Taxable Bonds Sec. 961
 - Tax Exempt Bonds (Revenue Obligation Securities Program) (ROSP) Sec. 1041
 - Tax Exempt (Municipal Securities Approval Program) (MSAP) Sec. 1061

APPLICANT INFORMATION

1. Borrower name: _____
Contact person: _____
Address: _____
State: _____ Zip: _____
Telephone: _____ Fax: _____

2. If the project being financed is occurring at a site other than the address listed above, please provide that address:

Borrower name: _____
Contact person: _____
Title: _____
Address: _____
State: _____ Zip: _____
Telephone: _____ Fax: _____

3. Is the applicant a Maine corporation? YES NO

4. If the applicant is a Maine corporation, please submit a copy of the Certificate of Good Standing from the Maine Secretary of State. Certificate submitted? YES NO

5. If the applicant is not a Maine corporation, please identify the state of incorporation: _____

6. If the applicant is not a Maine corporation, is it registered with the Secretary of State? YES NO

7. If the applicant is commonly known by a name other than its legal name, please provide that name:

ENVIRONMENTAL INFORMATION

1. Will the project under consideration produce an industrial liquid effluent? YES NO

2. Will the project under consideration produce an industrial air emission? YES NO

3. Will the project under consideration involve the storage of more than 500 barrels of petroleum products and/or the handling and transfer of oil products in areas adjacent to tidal waters or the estuaries of tributaries? YES NO
4. Will the project under consideration exceed 20 acres, or, if adding to the site conditions in existence since 1970, will such an addition cause the cumulative size of the project site to exceed 20 acres? YES NO
5. Will the project under consideration involve the construction of a new structure(s) occupying a ground area in excess of 60,000 square feet, or, if adding to an existing structure, which has been constructed since 1970, will the addition cause the cumulative ground area of the structures to exceed 60,000 square feet? YES NO
6. Will the project under consideration involve the excavation of natural resources of: 1) three acres (this includes the cumulative area of all excavation since 1970) or, 2) 1,000 cubic yards per year? YES NO
7. Will the project under consideration result in the generation, treatment, storage, or disposal or any hazardous waste as defined in Chapter 850 of the regulations of the Maine Department of Environmental Protection? YES NO

NOTE: If you answered YES to any of the questions in the Environmental Information, the project developers should contact the Maine Department of Environmental Protection as soon as possible to discuss the proposed project.

PROJECT DESCRIPTION

Please describe in general terms the project in question. Please use additional space as necessary.

CERTIFICATION

I certify that I am authorized to submit this application and I am familiar with the information contained in it and to the best of my knowledge and belief such information is true, complete and accurate.

Applicant (please print): _____	Phone: _____
Applicant Signature: _____	Fax: _____
Title (print): _____	Date: _____
Business Address: _____	

FOR ADDITIONAL DETAILS AND INFORMATION, PLEASE CONTACT FAME:

Finance Authority of Maine	Tel: 1-800-228-3734
5 Community Drive	(207) 623-3263
P.O. Box 949	Fax: (207) 623-0095
Augusta, ME 04332-0949	TTY: (207) 626-2717
E-mail: info@famemaine.com	URL: www.famemaine.com